Kwantlen
POLYTECHNIC
UNIVERSITY

SECURITY

The Facilities Department is responsible for university safety and security and can be called upon in emergency situations as described in Policy C.41 Emergency Response to Inappropriate, Disruptive, or Threatening Behaviour and Policy G.23 Violence in the Workplace.

Security systems are installed in the Kwantlen Polytechnic University libraries to prevent theft of library materials. Theft, vandalism, and damage to university property within the Library should be reported immediately to the campus library supervisor. In addition, a written report describing an incident of theft or vandalism will be prepared by the campus library supervisor or the Library employee witnessing the theft or damage and sent to the University Librarian. Policy E.16 Identification Cards states that Smart ID Cards must be presented or surrendered on request of a Kwantlen Polytechnic University official.

Emergency exits are strictly reserved for genuine emergencies. Anyone who disregards this will be called back into the Library and asked to leave through the main Library exit.

Refer to the following chapters in the Circulation Manual for procedures: Detection Gate Incidents and Security Alarm. The Circulation Manual is found at g:/dept/library/master manuals/circulation.pdf.