

## **Students with Mobility Impairment Transition Checklist**

### **1. Application Process:**

- Apply to the University as early as 10 months prior to expected entrance date
- Pay the application fee
- Arrange for the transfer of grade 12 transcripts to the University
- Sign up, pay fees and arrange accommodation for placement testing (if required)

### **2. Service Process:**

- Meet with Disability Advisor 6-12 months prior to expected entrance date to discuss the following:
  - a) **Documentation**
    - Mobility
      - Doctor's report stating diagnosis and impact of mobility &/or dexterity impairment
      - Adaptive Equipment may require a Technical Aid Assessment, Physical Therapist or Occupational Therapist report
  - b) **Technology Needs**
    - Canada Study Grant (CSG) – Desktop or Laptop with adaptive software ie: Dragon
    - AT-BC Loan – Equipment loan program for courses that are not eligible for the CSG
    - Sponsorship – Equipment supplied by sponsoring organizations such as Vocational Rehabilitation Services (EPPD), Workers Compensation Board (WCB) etc.

c) **Financial Assistance**

- British Columbia Student Assistance Program (BCSAP) – provincial program offering student loans or
- High Need Part-Time Canada Study Grant (HNPTCSG) – available to students needing to study part-time (1-2 courses). This grant covers tuition and books to an annual maximum
- Sponsorship – Some students may be eligible for financial assistance from various organizations such as EPPD, First Nations Bands, WCB

**3. Course Planning**

- Attend course planning workshop with Educational Advisors before course selection
- Ensure all prerequisites are met for course and program

**4. Parking**

- obtain a SPARC BC parking permit through [www.sparc.bc.ca](http://www.sparc.bc.ca)

**5. Course Accommodations**

- Note-taker, taped lectures, scribe
- Preferential seating
- Extended exam time
- Student assistant for assistance while on campus (library, labs)
- Instructor Forms/Exam Forms  
– pick up at counselling reception prior to first class

**6. Campus Orientation**

- Week prior to start of classes determine location of washrooms and course classrooms
- Arrange personal care attendant (if required)
- Arrange transportation ie: Handi-Dart drop off and pick up.

**7. Personal Care Attendant**

- Prior to start of classes, arrange to meet with Disability Advisor and Personal Care Attendant/s to discuss and sign Personal Care Attendant Guidelines

**8. Web Site**

- <http://www.kwantlen.ca/ssd.html>