

BCGEU Labour Management Relations Committee
Minutes
July 23, 2008

Present:	Monica Wyllie Shawn Cahill Jeff Brown Shinder Aujla	Regrets:	Kathy Finn
	Linda Heska Ann Moniz Jody Gordon Barb Steele (Observer) Recorder: Terri Jones		David Ross Jas Parmar

1. Introductions

2. Additions to Agenda

The following additions were made:

- Benefits for employees post 65.

3. Minutes of Previous Meeting

The minutes of the May 28th meeting were provided to the Committee for review. Committee members are to inform the employer of any changes or corrections to the minutes. Minutes are to be posted on the H.R. website prior to the next meeting.

4. Old Business

4.1 Update on Space in Surrey

This item is to be carried forward to the next meeting.

4.1 Update - Article 31.10 – Job Descriptions

The Union reminded the Employer that all job descriptions for new positions or reclassifications are to be sent to the Union.

4.2 List of Specialized Positions

The Employer provided an update with respect to the collection of the requested information.

Action: The Employer is to send out a reminder email to administrators.

4.4 Update on Assessment Process/Training

The Employer reported that the communication approved by the LMRC committee and the new performance assessment form will be posted shortly. The form will be locked as to prevent copying or printing for the time being.

The Employer requested the names of three Union members who are interested in becoming a trainer. The proposed date for the role out of the Assessment training is November.

Action: The Employer is to arrange for the posting of the communication and form.

5. New Business

5.1 JJE Process

The Union expressed frustration by some members about the timeliness of the JJEC process.

Action: The Employer, on behalf of the LMRC Committee, is to send an invitation to the JJE committee members requesting a couple of members to attend the next LMRC meeting to review the process.

The Employer is to provide the Union with information with respect to the processes that follow the meeting of the JJEC.

5.2 Student Job Descriptions

The Union introduced the format of the student job descriptions and suggested that the plain format be printed on Kwantlen letterhead.

Action: In the fall, the Employer is to review the job descriptions and possible template.

5.3 Update on the Olympics (carried from Old Business)

The Union informed the Employer that they were receiving questions from their members with respect to compensation for volunteerism for the Olympics.

The employer restated that the University's service areas are scheduled to be open during the Olympics. The employer stated that they were not able to give an answer to the question posed by the Union at this time.

5.4 Benefits for Employees – Post 65 years of age

The Union asked for information on what benefits are available to those members that are over the age of 65 years.

Action: The Employer is to send benefit coverage information to the Union.

5.5 Scent Awareness

The question was asked if the Union would like Mo Bual to attend either the Stewards or LMRC to provide information on the "Scent Awareness" program.

Action: The Union expressed an interest in Mo attending the September stewards meeting. The Union is to advise the employer of the September meeting date.

5.6 Staff Training and Development

The Employer requested information on what the Union was seeking in the way of HR support.

Action: The Union is to bring forward the information to the next meeting.

5.7 Future Meetings

It was agreed that future meetings would be held on the 4th Tuesday of the month.

Sept 23

Oct 28

Nov 25

Dec 23

Meeting adjourned at 3:30 p.m.