

Requesting an Interlibrary Loan

The following instructions describe how to place a request for a non-Kwantlen materials using the Coast Capital Savings Library Catalogue.

1. REQUESTING A NON-KWANTLEN BOOK VIA THE "I NEED MATERIAL" LINK

- After searching the Kwantlen Library catalogue and not finding the item you need, click on **I Need Material**.
- Select **Request a Non-Kwantlen Book** by clicking the blue text.

1. Fill out **ALL** the information fields ►

2. Type in all 14 digits of your **Smart Card barcode** (no spaces), or type in your 9 digit **student or employee number**. ►

Request a Non-Kwantlen Book

Request a Non-Kwantlen Article

First Name:	<input type="text" value="Joe"/>
Last Name:	<input type="text" value="Student"/>
Your Kwantlen e-mail address:	<input type="text" value="joe.student@kwantlen.net"/>
<small>(Note: you will be contacted by email when the item is ready)</small>	
<input type="radio"/> Student	<input type="radio"/> Employee
Student#:	Employee#:
<input type="text" value="100*****"/> or	<input type="text"/> or
Smart Card#:	Smart Card#:
<input type="text" value="0653000*****"/>	<input type="text"/>
Pick up location:	
<input type="text" value="Surrey Library"/>	
Cancel if not filled by DD/MM/YY:	
<input type="text" value="25/05/09"/>	
<small>(Note: Allow at least 2 weeks for delivery. ASAP will not be accepted.)</small>	
Book Information: (please supply as much information as possible)	
TITLE:	<input type="text" value="Who Owns Canada Now"/>
AUTHOR:	<input type="text" value="Francis, Diane"/>
DATE / EDITION NUMBER:	<input type="text" value="2008"/>
PLACE OF PUBLICATION:	<input type="text"/>
ISBN:	<input type="text" value="9780002007054"/>
SOURCE OF CITATION / OTHER INFORMATION:	<input type="text" value="Amicus: Library and Archives Canada"/>

3. Click on Submit Request. ►

Check **My Library Account** to see when your request is ready for you to pick up. A notice will also be emailed to your **myKwantlen** account.


For assistance checking **My Library Account** see the "My Library Account" Help Sheet.

2. REQUESTING A NON-KWANTLEN PERIODICAL VIA THE "WHERE CAN I GET THIS?" LINK

- Search the databases under Article Indexes for your topic.
- If the article that you want is not available in fulltext, click on the **Where Can I Get This?** link. This link will tell you if the article is available in full-text in any of our other databases, whether it is available in print in one of our Kwantlen campus libraries or whether it is available through Interlibrary loan from another institution.
- To order a periodical from another institution, click on **Where Can I Get This?**
- Click on **Check Other Library Catalogues or Request an Interlibrary Loan**
- Click on **Place an Interlibrary Loan Request**

- **Fill out all the fields in the form.** ►

- Click on **Send Request.** ►

[Back to Kwantlen Library](#)
[Ask A Librarian](#)

Borrower information

Last name

First name

Student ID

Patron Type

Department

Email

Phone

Work Phone

Document Pickup Information

Cancel if not filled by d/m/y

Pickup

Journal: Political Behavior
Vol/Issue: 29 (3), Date: Sep 1, 2007, Page: 391

Article: Collective Action and Citizen Responses to Global Warming.

Author(s): Lubell, Mark;Zahran, Sammy;Vedlitz, Arnold

[Return to Kwantlen Library Article Index page.](#)

Check My Library Account to see when your request is ready for you to pick up. A notice will also be emailed to your **myKwantlen** account.

For assistance checking **My Library Account** see the "My Library Account" Help Sheet.

3. HOW TO REQUEST A NON-KWANTLEN PERIODICAL VIA THE "I NEED MATERIAL" LINK

- From the Search the Library Catalogue screen, click on **I Need Material**
- Click on **Request A Non-Kwantlen Periodical**

- At the **Request A Non-Kwantlen Periodical** screen fill out ALL the information fields. ►

- Perform Steps 1-2 to complete your request.

Step 1: Type in your 9 digit **student or employee number** ►

OR Type in all 14 digits of your Smart Card barcode here, (no spaces) ►

Request a Non-Kwantlen Periodical Article

[Request a Non-Kwantlen Book](#)

First Name:
Jane

Last Name:
Student

Your **Kwantlen** e-mail address:
jane.student@kwantlen.ca

(Note: you will be contacted by email when the item is ready)

Student Employee

Student#: 100***** or Employee#: _____

Smart Card#: 065300***** or Smart Card#: _____

Pick up location:
Surrey Library

Cancel if not filled by DD/MM/YY:
25/04/09

(Note: Allow 3-5 days for delivery. ASAP will not be accepted)

Article Information: (please supply as much information as possible)

JOURNAL TITLE:
Canadian Journal of Plant Science

ARTICLE TITLE:
Rough fescue (Festuca campestris Rydb.) response to heat injury

ARTICLE AUTHORS:
A. D. Bogen, E. W. Bork, and W. D. Willms

VOLUME NUMBER:
82

ISSUE NUMBER:
4

DATE:
October 2002

PAGES:
721-729

ISSN:

SOURCE OF CITATION / OTHER INFORMATION:
http://pubs.nrc-cnrc.gc.ca/aic-journals/jan08.html#molecular%20agron

Submit Request Clear Form

Step 2: Click **Submit Request** to send ►

If you have executed your request correctly, a confirmation message **Your request has been placed** appears at the next screen.

Check **My Library Account** to see when your request is ready for pick up. We will also email you via myKwantlen email when the periodical you requested is ready for pickup.

For assistance checking **My Library Account** see the My Library Account Help Sheet.