

**Gymnasium Rental Fees – Effective July 1, 2010**

Rental fees are charged according to the three groups (internal, external, sponsor) shown below. During regular staff hours Monday to Friday, groups will not normally be assessed any additional fees for supervision or facility services for gym rentals, unless additional supervisory or facility services are required, as determined by the Director of Athletics and Recreation. Outside of regular supervision hours, some rental groups may be required to pay additional supervision and/or facility fees, as indicated in the Rental Agreement, and those costs will be borne by the user.

**User Group Definitions**

**Internal** - Kwantlen Polytechnic University students, staff or faculty renting the gymnasium for external events and/or any activities after hours.

**System Partner / Alumni** – Any alumni, agency, organization or community group that has an ongoing working relationship with Kwantlen Polytechnic University.

**External** – For all external non-affiliated groups.

**Gymnasium Rental Fees (HST not included)**

USER GROUP	1-5 HOURS	5-10 HOURS
Internal	\$18/hr	\$15/hr
System Partner / Alumni	\$28/hr	\$23/hr
External	\$40/hr	\$32/hr

**Supervision Fees:**

Supervision charge is applied to bookings made outside of regular supervision hours.  
\$12/hour (minimum of 4 hours)

**Regular Supervision Hours:** Monday to Friday 8:00 AM – 7:00 PM

**Facility Fees:**

Facility fees (FSG & Security) is applied to bookings made outside of regular facility hours. Costs are calculated upon gym booking request.

**Regular Facility Hours:**

Monday to Friday      7:30 AM – 10:00 PM  
Saturday                8:00 AM – 5:00 PM  
Sunday                    University Closed

OFFICE USE ONLY

**Security Overtime** - First 4 hours at <time & a half>; all additional hours at <double time>

**FSG Overtime** - Regular time from 5-10pm Mon-Sat; after 10:00 <time & a half>

Facility Rates	Regular Time	Time & ½	Double Time	Sunday
FSG (facilities)	\$32	\$48	\$64	\$64/hr (min. 4 hours)
Security	\$18.35	\$27.52	\$36.70	\$36.70 (min. 4 hours)