

STUDENT AWARDS & FINANCIAL ASSISTANCE

Fall 2010

REGISTRATION DEPOSIT AND TUITION FEES OVERRIDE FORM

I have applied for financial assistance under one of the following programs

- Student Aid BC (Application Number) 2010
- Out of Province Student Loans (notification of assessment must be attached)
- Direct Awards

And I am unable to pay for (check all that apply)

- Registration deposit \$250 (submit this form **before your registration date**)
My registration date is _____
- Tuition fees (due by the fee payment deadline of **19:00 PST on August 23, 2010**)

Please print clearly in ink:

NAME		PROGRAM	
STUDENT NO.	SIN	PHONE #	

REGULATIONS:

1. Kwantlen Polytechnic University reserves the right to collect the amount owing in any way it deems appropriate. Where possible, in the case of student loans, scholarships or other funds administered through the Student Awards Office, action will be taken to deduct the amount owing when the documents are processed.
2. Kwantlen Polytechnic University reserves the right to void the registration of a student who owes the University any money. A void registration does not cancel the debt.
3. Students who owe Kwantlen Polytechnic University money for any reason are subject to the following actions until the amount owing is paid: a) Students may not graduate b) Transcripts of marks will be withheld.
4. Students who have their SABC loan processed and approved by August 12, 2010 AND who are registered in full-time, post-secondary level studies will have an **automatic tuition fees override entered** and will not have their courses dropped for non-payment. Therefore, it is the student's responsibility to drop courses if required; or to contact Student Awards & Financial Assistance if there is a change in the student's registration/loan status.

PROMISSORY NOTE

I, the undersigned, have read and understand the above Regulations and agree to comply with them. I realize that by requesting the "Registration Deposit and Tuition Fees Override" and signing this form I will not have my registration cancelled for non-payment and will be responsible for payment of my fees should the funding be denied; or *that it does not cover the full amount of tuition and fees owing*. I agree to repay my indebtedness and acknowledge that I am responsible for full payment of my Fall registration fees upon receipt of my funding, as indicated above, or by the additional Fee Payment due date of 16:30 PST on September 17, 2010 or I will be subject to late fees.

I agree to the collection and exchange of this information between Student Awards and Financial Assistance and other Kwantlen departments as required.

Signature of Student _____
Date
Students should not pay their fees if requesting a tuition fee override on this form.

Please fax or mail this form to Student Awards and Financial Assistance at any campus
Kwantlen Polytechnic University, Student Awards Office, 12666 – 72 Avenue, Surrey, BC V3W 2M8 Fax: 604-599-2012

Office Use Only

Date entered on student record

Staff initial