

### **Statement of Understanding:**

Kwantlen Polytechnic University recognizes its duty to provide academic accommodation. The University removes barriers to provide opportunities to students with a disability to access services, programs and facilities and participate fully as members of the University community. Kwantlen's goal is to ensure a fair and consistent process for all students, including students with a disability, in accordance with their distinct needs and in a manner consistent with academic principles.

Academic accommodation is provided to students with disabilities in accordance with the *Human Rights Code* (BC) and the *Canadian Charter of Rights and Freedoms*. Provision of academic accommodation shall not lower the academic standards of the University. Academic accommodation shall not remove the need for evaluation and the need to meet essential learning outcomes.

### **Responsibilities of Students with Disabilities**

Every student with a disability at Kwantlen Polytechnic University who seeks academic accommodation due to his or her disability has a responsibility to:

1. Provide the necessary documentation to a Disability Advisor. Kwantlen does not provide or assume the cost of diagnostic services.
2. Bring the request for accommodations or for changes in the accommodation needs to the attention of a Disability Advisor in a timely manner in order to allow for arrangement of accommodations.
  - All new and returning students who will be requesting an accommodation are required to contact a Disability Advisor at the beginning of their first semester.
  - Students who become disabled, either permanently or temporarily, and students with disabilities whose health status changes significantly during their time at the University, should contact a Disability Advisor as soon as possible.
  - At the beginning of each semester, all students with disabilities should discuss their situations with each instructor from whom they are seeking accommodation; provide each with a current copy of the accommodation letter and arrange for implementation of the identified accommodations.
  - All requests for exam and other test accommodations (e.g., extended time, alternative location, etc.) should be received by the Disability Advisor at least one week prior to the scheduled date for all exams, including in-class, mid-term or final examinations/tests.
3. Be knowledgeable about all relevant policies and procedures of Kwantlen Polytechnic University. These include but are not limited to the policy on attendance, examinations and student conduct, and other academic policies outlined in the Kwantlen Calendar.

I, \_\_\_\_\_, have read and understood this statement of understanding. My Disability Advisor has given me a copy and explained its contents to me.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Disability Advisor Signature

\_\_\_\_\_  
Date