

**MINUTES**

---

<b>Present:</b>	Mary Androsiuk David Atkinson Dianne Crisp Dana Cserepes, Vice Chair Betty Cunnin Dana Goedbloed Aysha Haq Stephanie Howes Sandi Klassen	Jody Gordon Judith McGillivray Joel Murray Jan Penhorwood Carolyn Robertson Derek Robertson Takashi Sato, Chair Marilynne Waithman Joel Whitemore
<b>Regrets:</b>	Farhad Dastur Bob Davis John Fernando	Steven Lee Rob Mumford
<b>Secretariat:</b>	Sandi Klassen Karen Metzger, Recorder	
<b>Guests:</b>	Gordon Lee Vivian Lee	

---

**1. Call to Order**

Takashi Sato called the meeting to order at 4:24 pm, and welcomed the incoming senators and guests in the gallery.

**2. Confirmation of Agenda**

**The agenda was approved by consensus as amended:** add item 6.3.2 Senate Standing Committee on the Library, and delete item 7.1.1.3 Senate Executive Committee.

**3. Approval of Minutes (Oct. 27, 2008)**

**The minutes of the Oct. 27, 2008 Senate meeting were approved by consensus as amended.**

Takashi Sato acknowledged the contributions of Dianne Crisp and Marilynne Waithman who are both attending their last meeting as current senators, and thanked them for their service to Kwantlen.

**4. Pre-meeting presentation: Budget orientation**

Gordon Lee, Vice President of Finance and Administration, and Vivian Lee, Director of Budget, Finance & Administration, made a presentation to Senate on the budget process to prepare Senate for its role in the budget process. They distributed documents with supporting information, and answered questions posed by senators.

**5. Chair's Report**

Takashi Sato introduced Kwantlen's Chancellor Arvinder Bubber as a member of Senate.

David Atkinson acknowledged Takashi Sato's work as Chair of Education Council for three years and Vice Chair of Senate from September through December 2008 and thanked him for his contribution to Kwantlen.

**Moved by Dianne Crisp, seconded by Dana Goedbloed, to extend thanks to Takashi Sato for his service as Education Council Chair, and also Senate Chair during the transition period.**

**MOTION CARRIED.**

## 6. Standing Committee Reports

### 6.1. Senate Governance Committee

When discussions about establishing faculty councils started in October 2008, deans were asked to take the leadership in this regard. As the University Act stipulates only that councils must be established to represent whole faculty, the deans request that Senate provide some basic parameters for faculty councils via the Governance committee.

#### 6.1.1. Faculty Councils

**Moved by David Atkinson, seconded by Joel Murray, THAT every Faculty Council report to Senate no later than February 28, 2009 on whether their Faculty Council will be a council of the whole or a representative council. If a representative council is chosen, the Faculty Council will report how that representation will be chosen.**

**MOTION CARRIED.**

**Moved by David Atkinson, seconded by Joel Murray, THAT the Faculty Councils will report to Senate by April 30, 2009 on how the Faculty Councils intend to conduct their business, delineating the committee structure, rules of conduct, and other items as necessary.**

**MOTION CARRIED.**

#### 6.1.2. Senate Standing Committee on the Library

**Moved by Dana Cserepes, seconded by Betty Cunnin, THAT Senate approve the Mandate and Membership of the Senate Standing Committee on the Library as presented:**

**MOTION CARRIED.**

ACTION: The Nominating Committee will proceed to staff the committee accordingly.

### 6.2. Senate Standing Committee on Academic Planning and Priorities

No report.

### 6.3. Senate Standing Committee on Curriculum (Dana Cserepes, Chair)

Dana Cserepes reported that she and a small working group are in the process of revising the program concept document to reflect current reality, and will also be revising the program development flowchart and program development manual. She has been working with Joshua Mitchell to develop a checklist for programs undergoing revisions midstream to ensure all impacts are considered.

#### 6.3.1. Subcommittee on Course Curriculum

Takashi Sato noted that this will be the last direct report to Senate from the Subcommittee on Course Curriculum as it will fall under SSCC starting in January 2009. The committee membership will be expanding to include representation from all faculties.

The Subcommittee on Course Curriculum reviewed the following new and revised course outlines on Nov. 12, 2008:

#### NEW COURSES

CADM 1200	Fundamentals of Manufacturing and Fabrication	May 09
CADM 1210	Component Assembly & Details	May 09
CADM 1220	Integrated Machine Design Systems	May 09
CADM 1250	3 Dimensional (3D) Parametrics Solids	May 09
GEOG 4380	Applications in GIS	May 09
HIST 3340	The Civil War and Reconstruction	May 09
HIST 3344	Colonial America	May 09
HIST 4497	Canada and World War II	May 09
PHIL 1101	Philosophy, Culture, and Identity	May 09
SOCI 2311	Social Justice in the Global and Local Contexts	May 09

**REVISED COURSES**

ARTH 2122	Art in Flux: The Modern Period	Jan. 09
ARTH 2126	Canadian Art	Jan. 09
ARTH 2222	Art: 1945 to the Present	Jan. 09
ARTH 3121	Italian Renaissance and Mannerist Art	Jan. 09
FINA 1237	Issues in Photography	Jan. 09
FINA 3100	Open Studio And Seminar I	Jan. 09
FINA 3110	Introduction to Curatorial Studies	Jan. 09
FINA 3201	Artistic Practice in The Community	Jan 09
FINA 3202	Special Topics in Studio Arts	Jan. 09
ACCT 4120	Financial Statements Presentation and Analysis	Jan 09
ACCT 4650	Not-for Profit Financial Management	Sep 08
BUSI 1209	Business Management in Horticulture	May 09
BUSI 2390	Business Law	Jan 09
ECON 2210	Money and Banking	May 09
INFO 3110	Professional Communications in Information Technology	Jan 09
PHIL 2210	Epistemology	May 09
PHIL 2215	Metaphysics	May 09
PHIL 3040	Philosophy of Art	May 09
PHIL 3100	Great Philosophers of the 20th Century	May 09
PHIL 3101	20th Century Analytic Philosophy	May 09
PHIL 3109	Foundations in Ethics	May 09
PHIL 3110	The Possibility of Knowledge	May 09
PHIL 3118	Ethics and Public Policy	May 09
PHIL 3119	Contemporary Moral Theory	May 09
PHIL 3120	Free Will and Determination	May 09
PHIL 3220	Empiricism	May 09
PHIL 3225	Rationalism	May 09
PHIL 3320	Personal Identity	May 09
PHIL 3430	Philosophy of Mind: Consciousness	May 09
PHIL 4040	Topics in the Philosophy of Art	May 09
PHIL 4110	Topics in Ethics	May 09
PHIL 4117	Topics in Social & Political Philosophy	May 09
PHIL 4120	Topics in the Philosophy of Religion	May 09
PHIL 4210	Topics in Epistemology	May 09
PHIL 4215	Topics in Metaphysics	May 09
PHIL 4430	Topics in the Philosophy of Mind	May 09
PSYC 3920	Aging	May 09
SOCI 3275	Sociology and Popular Culture	May 09

**For information only:**

<b>REVISED</b>	<b>requiring only divisional curriculum committee approval</b>	
CISY 1215	Data Communications and Networking	May 09
ECON 3450	Intermediate Macroeconomics	Jan 09
MATH 1140	Calculus I (Business Applications)	May 09
MATH 1152	Matrix Algebra for Engineers	May 09
MATH 1240	Calculus II (Business Applications)	May 09
MRKT 1199	Introduction to Marketing	Jan 09
MRKT 2333	Marketing Management I	Jan 09
MRKT 2360	Selling and Sales Management	Sep 08
MRKT 2444	Marketing Management 2	Jan 09

**DISCONTINUED:**

ABEM 0009	Basic Mathematics	May 09
ABTY 1203	Legal Office Procedures – Conveyancing	Oct 08
CMNS 1241	Professional Communications I	Jan 09
CMNS 1242	Professional Communications II	Jan 09
FINA 1147	Issues in Contemporary Art I	Jan 09
IDSN 4761	Work Experience IV	Sep 08
PSYC 2451	Introduction to Forensic Psychology	Jan 09
PSYC 3334	Intermediate Research Methods and Statistics	Jan 09
SETA 1112	Interpersonal Communication Skills – Level 2	Oct 08

**6.3.2. Program revision: Marketing Management Certificate**

Dana Cserepes presented the requested *Marketing Management Certificate* program revision, which involves changing *MRKT 2444 Marketing Management II* from a required course to an option among a group of six (6) courses. The change creates a smoother program structure for students.

**Moved by Joel Murray, seconded by Jan Penhorwood, THAT Senate approve the *Marketing Management Certificate* program revision as presented.**

**MOTION CARRIED.**

**6.3.3. Degree name change: Bachelor of Applied Journalism**

Dana Cserepes presented the request to change the program name *Bachelor of Applied Journalism* to *Bachelor of Journalism*. When the program was developed, it was required to include 'Applied', which is no longer the case; the proposed program name change will align the program name with similar programs at other institutions, and will be more easily accepted by the industry.

**Moved by Dana Goedbloed, seconded by Mary Androsiuk, THAT Senate approve the program name change from *Bachelor of Applied Journalism* to *Bachelor of Journalism*.**

**MOTION CARRIED.**

The program name change also requires DQAB approval, and appears to be the first request of its kind. The request will go forward to DQAB when the remaining program name changes planned for the Faculty of Design have been approved by Senate in order to submit all four as one request.

The effective date of the program name change will be upon DQAB approval; however, Jody Gordon proposed that students currently in the program who complete it subsequent to DQAB approval could be given the option of selecting the existing or the proposed program name on their transcripts.

**6.4. Senate Standing Committee Policy Articulation (Dana Goedbloed, Chair)**

Dana Goedbloed reported that the following policies are under active review by the committee and stakeholders: *L.3 President's Honour Roll, C.8 Plagiarism and Cheating, and C.21 Student Conduct*. The committee is also reviewing a proposed new policy on general education, and is looking at its mandate and membership to align it with the common features of Senate committees approved by Senate Oct. 6, 2008.

**6.5. Senate Standing Committee on Program Review (Carolyn Robertson, Chair)**

Carolyn Robertson reported that the external site visit for the Bachelor of Design (Fashion and Technology) took place on Dec. 4, 2008, and that the whole review process for that program area can serve as a model for others. She said the internal team did an outstanding job of collaboration. The external review team's report will come forward to Senate within the next few months.

The external site visit for the Philosophy program review is being planned for mid-February 2009.

Upcoming issues include handling of information from reviews in compliance with the Research Ethics guidelines, and reviewing allocation of resources including program review facilitators' positions.

#### **6.6. Senate Standing Committee on Tributes**

Joel Murray reported on the activities of the committee as per the distributed report.

##### **6.6.1. Distinguished Teaching Award**

Joel Murray presented the proposed Distinguished Teaching Award.

**Moved by Joel Murray, seconded by Mary Androsiuk, THAT Senate approve the criteria for the Distinguished Teaching Award.**

The motion was tabled to the January 26, 2009 meeting to allow further clarification of the criteria.

#### **7. Sub-Committee Reports**

##### **7.1. Nominating Committee**

Mary Androsiuk reported that the committee has been working to find broad and fair representation for the Senate Budget Committee according to the approved common features of Senate committees.

There are ongoing discussions about how to encourage students to get involved in Senate committees.

##### **7.1.1. Approval of committee membership**

###### **7.1.1.1. Senate Standing Committee on the University Budget (SSCUB)**

**Moved by Mary Androsiuk, seconded by Judith McGillivray, THAT Senate approve the proposed membership of the Senate Standing Committee on University Budget. As presented.**

**MOTION CARRIED.**

###### **7.1.1.2. Senate Standing Committee on Academic Planning & Priorities (SSCAPP)**

**Moved by Mary Androsiuk, seconded by Jan Penhorwood, THAT Senate approve a revision to the *Senate Standing Committee on Academic Planning & Priorities* to read "Eight additional members, approved by Senate, at least three of whom shall be members of Senate, selected to ensure that the composition of the Committee reflects the diversity of disciplines of the University."**

**And**

**THAT the chairs of the *Senate Standing Committee on the University Budget* and the *Senate Standing Committee on Curriculum* become ex officio, non-voting members of the *Senate Standing Committee on Academic Planning and Priorities*.**

**MOTION CARRIED.**

#### **8. Approval of Graduates**

Jody Gordon presented a list of 64 graduates from seven faculties to Senate for approval.

**Moved by Derek Robertson, seconded by Dana Cserepes, THAT Senate approve the list of graduates as presented.**

**MOTION CARRIED.**

#### **9. Other:**

In keeping with Senate bylaw 1.08 'The seat of any elected member who fails to attend three meetings of Senate between September 1 and August 31 may be declared vacant', the Chair declared the seat of Steven Lee vacant as he has missed four meetings since September 1, 2008.

**Senate, Minutes of Meeting**

Dec. 15, 2008

Page 6

**10. Next Meeting:** Jan. 26, 2009, 4:00 pm, G 2110

**11. Adjournment:** Moved by Dana Cserepes to adjourn the meeting at 6:30 pm.