

**Faculty of Humanities and Faculty of Social Sciences Amalgamation
Update to Senate**
December 10, 2011

Governance/Bylaws: Terms of Reference for the Bylaw Task Force were approved at Council at their November meetings, including a provisional timeline as follows:

Date	Item
Nov 25th, 2011	Terms of Reference and projected timeline presented to Faculty Councils
Mid- to late January 2012	First round of Open Meetings
Early March	First draft of Bylaws to Faculty Councils
Early April	Second round of Open Meetings
Mid- to late April	Final draft of Bylaws to Faculty Councils
Early May	Ratification Vote by Social Sciences and Humanities faculty members
End of May	Bylaws presented to Senate
End of June (June 25th)	Senate Ratification

Social Sciences Council was asked by one Councilor to reconsider an earlier proposal to establish an amalgamation oversight committee and unanimously endorsed their earlier decision not to do so. Council preferred to use existing Bylaws Task Force and existing Faculty Council Standing Committees from both Faculties to accomplish the governance-related work required by amalgamation.

Naming the new Faculty: The Bylaw Task Force has reviewed existing policy regarding the naming of academic units, and a process for naming the new Faculty is being discussed.

Academic Planning for the amalgamated Faculty: Nothing further to report at this time.

Communications: General meetings of the two Faculties were convened by the President on November 23 and 24, 2011. A SharePoint site is under construction, and should be populated and launched before the new year.

Executive Steering Committee: Meeting times for the Executive Steering Committee have been established. The first meeting is tentatively scheduled for December 19, 2011.

Staff Reorganization: The search for an Associate Dean on a one-year term has been successfully completed. The announcement will be made early in the week of December 12, 2011. Thanks are extended to the Search Advisory Committee, which had representation from both Faculties.

The new organization structure for administrative support staff was shared with staff on November 28, 2011. The new structure was discussed with Social Science Chairs on December 2nd, and will be discussed with Humanities Chairs on December 16th. Staff will be relocating from the Richmond to Surrey Campuses over the

next few weeks. As no space has yet been allocated to replace the space being vacated in Richmond, new workstations are being installed in the existing office space in the Arbutus building. The patience of faculty and staff is appreciated as the moves take place.

Budget and Finance: A status quo budget meeting for both Faculties is scheduled for December 20, 2011.