Kwantlen
POLYTECHNIC
UNIVERSITY

BCGEU Labour Management Relations Committee
Minutes
May 28, 2008

Present:	Monica Wyllie (Chair) Kathy Finn Jeff Brown	Regrets:	Shawn Cahill Shinder Aujla
	Linda Heska Jody Gordon David Ross Ann Moniz Jas Parmar		Guest: Mike Harris
	Recorder: Terri Jones		

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1. Introductions

2. Additions to the Agenda

The following additions were made:

- Scent Awareness
- Email from Support Staff

3. Minutes of Previous Meeting

The minutes of the previous meeting were approved.

4. Old Business

4.1 Performance Assessment Report

Alice MacPherson met with the LMRC at a Special April 29th meeting to discuss training rollout. A draft communication was presented to the full LMRC committee regarding the introduction of the new form. The draft communication was adopted. The Union advised the employer that the Support Staff were informed of the new process at the membership meeting held in May.

4.2 Layoff Committee Process

A meeting of the sub-committee has been confirmed. The Union advised the employer that union members have been informed of the committee and the mandate of the committee. The parties agreed that the committee will be renamed the ""Layoff Procedure Committee" as the previous name of Layoff Committee was creating some anxiety amongst the members.

4.3 PD Funds

The Union provided the employer with a list of names of employees who had requested funding for pd funds. The Union expressed concerns regarding the lack of information from the employer as to what positions/people qualified for funding under the specialized funding article. The employer suggested that the Union seek information from the departments, but in the meantime, the Union can contact the Human Resources department for that information. The Union also requested that Human Resource Services provide administrative support to the PD committee on an as needed basis.

Action: The employer agreed to provide a list of position titles to the P.D. committee that qualify for funding under article 23.2.

Employer to caucus regarding the Union's request for support and report back to the Chair.

4.4 Date for Employee Fair

The Union informed the committee that the date for the next Employee Fair is August 21, 2008.

4.5 Union Space at Surrey Campus

Bring forward to the next meeting.

4.6 Article 31.10 Job Descriptions

The Employer confirmed that the Union will be provided with a PDF of newly created job descriptions or positions that are reclassified.

5.0 New Business

5.1 Olympic Schedule

The Education Council has put forward the motion that a change be made to the academic schedule where there be a break in the last two weeks in February. The Union expressed concern that there may be a parking shortage during this period. Also, the Union is inquiring if there will be any forced holidays during this time. The Employer is currently in preliminary discussions and advised that the goal is to have decisions made by end of this year.

5.2 JJE Manual

The Union provided clarification on the manual that they are requesting be posted on the website.

Action: The Employer is to follow up and report back at next meeting.

5.3 Union Observing Mileage

The parties discussed mileage for employees travelling to campuses to observe interviews at a campus which is not their home campus. The employer requested information from the Union with respect to other sources of reimbursement.

Action: Union is to obtain information and report back to the Employer. The Employer is to review the three specific situations the Union provided and report back at the next meeting.

5.4 LOU #9 and LOU #11

The Parties discussed the issue of BCGEU compensation with respect to Letters of Understanding (LOU) #9 and #11. The Parties agreed to further discussion with respect to these two LOU's in the fall of 2008.

5.5 Scent Awareness

Mo Bual, Manager of Occupational Health and Safety, is currently working on a scent awareness program.

Action: The Employer is to invite Mo Bual to a future LRMC meeting or a stewards meeting.

5.6 Email from Support Staff

The Union received an email from a Support Staff expressing concerns about bird dropping.

Action: The Employer will speak to Mo Bual about what can be done with this problem.

Meeting adjourned at 3:30p.m.