

**FACULTY OF SCIENCE AND HORTICULTURE**  
**Faculty Council Meeting**  
**Minutes of the Meeting held Monday, October 18<sup>th</sup>, 2010**  
**4:45 p.m. in Rooms D322/2020/2565**

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Present: In Langley (Room 2020):

Carol Barnett                      Shelley Murley

In Richmond (Room 2565):

Pat Duffy                              Korri Thorlacius                      Pam McDonald  
Jane Hobson                              Xin Liu                                      Don Mathewson

In Surrey (D322):

Jan Verster (Chair)                      Astrid Opsetmoen                      Jana Kolac  
John Inglis                                      Warren Stokes                              Graham Rankin  
Pat Thomas

Barbara Maloney (Recording)

Visitor: Jennifer Au (in Surrey)

A quorum was declared.

1. **Approval of the Agenda**

It was **moved, seconded and carried:**

**That** the Agenda be adopted as distributed.

2. **Approval of the Minutes**

It was **moved, seconded and carried:**

**That** the Minutes be adopted with the following two corrections:

- Under members present, Liz Milliken should be listed as a Visitor.
- On Page 3, Item 6, last line: “could” will be changed to “should.”

3. **Business Arising from the Minutes**

a. **Status of bylaws**

The Faculty’s revised bylaws went to the Senate Governance Committee and were approved. They have been forwarded to Senate and will be on the Senate Agenda on October 27<sup>th</sup>, 2010.

It was requested that Faculty members be sent a copy of the recently-amended Bylaws.

b. **Status of Degrees**

External comments have now been received regarding the B.Sc. Biology and B.Sc. Health Science and responses have been returned to the Ministry.

There were no comments regarding the Horticulture degree. We expect to hear again from the Ministry regarding their approval or disapproval of the proposed new degrees around the end of November.

#### 4. Reports

##### a. Chair's Report

- i. As a follow-up to a previous action item, information was presented regarding publication of full year course offering schedules. Faculties were invited to provide this information for publication but only one Faculty responded. Warren confirmed that we have the ability to provide detailed information to assist students. Once the Education Plan is in place, this information is available.
- ii. High School Mathematics changes  
Since there are upcoming changes to Mathematics as taught in the high schools, we need to look at what prerequisites need to be in place for students entering university. Graham advised that the Mathematics Department is in the process of determining what prerequisites (under the upcoming changed program) would be required for various Kwantlen courses; this information will be shared with advisors and then with other Kwantlen departments in turn.

##### b. Dean's Report

The status of degrees under development is covered above under Business Arising. There was nothing further to report.

##### c. Other Reports

###### Faculty Curriculum Committee

There was nothing to report.

###### Faculty Nominations and Governance Committee

There were a couple of divisional nominations for Senate committees for which nominations were requested and submitted.

###### Senate Task Force on Academic Rank and Advancement

This group is preparing a statement of purpose document. Don is seeking comments and questions addressing whether there are compelling reasons to change the current system.

###### Faculty Academic Planning and Priorities

The Committee discussed a suggested motion concerning the Framework for the B.Sc. document that the Committee should meet with Science and Horticulture curriculum committees for further discussions. A question concerning appropriate procedure was raised in that the B.Sc. Framework document was passed at the June 14<sup>th</sup> meeting of Faculty Council and was forwarded to the Senate Standing Committee on Curriculum. It will continue to go forward through Senate. At a later date Faculty Council could make a decision to review it.

The following motion was **moved and seconded** (Pam McDonald/Pat Thomas):

**That** the Faculty of Science and Horticulture request Patrick Brown be brought in to assist Biology and Horticulture with degree implementation.

After discussion the vote was called. All in favour; the **motion carried**.

While Faculty Council approves the action it also needs to approve who should carry this out. Therefore, it was **moved and seconded** (Astrid Opsetmoen/Shelley Murley)

**That** as a specific person should be identified to communicate the wish of Faculty Council, the Dean and the Chair will consult on this and send the request on to John McKendry.

All in favour; the **motion carried**.

It was **moved and seconded** (Carol Barnett/Astrid Opsetmoen)

**That** Faculty Council ask for new initiative funding for both a Bachelor of Horticulture Science degree and a Bachelor of Science degree in Biology.

It was pointed out that such requests must be made in an appropriate and proper manner, as part of the budget process. The **motion was withdrawn**.

#### Other Committees

At a recent Senate Academic Planning and Priorities Committee meeting, it was made clear that there has been a lack of input and discussion in response to the new Vision Statement and Commitments. With a view to improving the situation, representatives would be able to attend meetings of Chairs or Faculty Councils in order to spread the concepts more widely. It is also planned to set up focus groups and forums for discussion.

#### **5. B.Sc Framework**

This item was discussed under Item 4.c.

#### **6. Faculty Representation on Search Committee for Provost and VP Academic**

We have been invited to nominate a faculty member to serve on this search committee; attendance is compulsory – no meetings can be missed. Patrick will check on whether there is support so that faculty with other commitments might be able to participate. A call for nominations will then be made.

#### **7. Relationship between Senate Representatives and Faculty Council**

It was discussed that Faculty of Science and Horticulture representatives on Senate and other University committees should be reporting back to Faculty Council. A short message to Jan outlining what has been discussed would be sufficient.

A question was asked whether there is a chart or list of what committees we have representatives on. There is such a list which is being updated due to many recent changes. This will be distributed as soon as it is finalized.

## **8. Student Tracking**

Mike Coombes, Faculty representative on the Senate Sub-Committee for Program Review, sent a message to Faculty Council as a heads-up to expect a memo from the Committee. The Committee is looking for support in establishing better tracking of students' academic area and year level.

## **9. Letter re EPT**

Don Mathewson agreed to collect opinions regarding the separation of EPT from Sciences and to prepare a letter describing these opinions. Don is soliciting input from Faculty members. It is planned to send the letter forward to senior administration as illustration of a widely held view within our Faculty.

## **10. Future Meeting Dates**

The issue of conference meetings was discussed. As this meeting was successful, we can try this again for future meetings.

If there are no substantial items, a meeting may not be required in November.

Monday November 15, 2010 from 4:45 pm – 6:45 pm

Monday December 20, 2010 from 4:45 pm – 6:45 pm

It was **moved and seconded** (Astrid Opsetmoen/Pat Duffy) to adjourn the meeting. All in favour; the **motion carried**.