

## **Students who are Deaf or Hearing Impaired Transition Checklist**

### **1. Application Process:**

- Apply to the University as early as 10 months prior to expected entrance date
- Pay the application fee
- Arrange for the transfer of grade 12 transcripts to the University
- Sign up, pay fees and arrange accommodation for placement testing (if required)

### **2. Service Process:**

- Meet with Disability Advisor 6-12 months prior to expected entrance date to discuss the following:
  - a) **Documentation**
    - Hearing-Impaired:**  
Audiologist report stating disability and impact on functioning with FM recommendations (if applicable)
    - Deaf:**  
Letter from physician or audiologist, stating disability and impact on education.
  - b) **Support Needs**
    - ASL/Oral Interpreter
    - FM System
  - c) **Financial Assistance**
    - High Need Part-Time Canada Study Grant (HNPTCSG) – available to students needing to study part-time (1-2 courses). This grant covers tuition and books to an annual maximum.

- British Columbia Student Assistance Program (BCSAP) – provincial program offering student loans
- Sponsorship – Some students may be eligible for financial assistance from various organizations such as Vocational Rehabilitation Services (EPPD), First Nations Bands, or Workers Compensation Board (WCB) etc.

### 3. **Course Planning**

- Attend course planning workshop with Educational Advisors before course selection
- Ensure all prerequisites are met for course and program

### 4. **Pre-Registration or Registration Assistance**

#### a) **Students who are Deaf and Require an Interpreter**

- 3 months prior to expected date of entrance meet with the Disability Advisor to select and pre-register for courses
- Student must confirm registration through Web Registration System

#### b) **Students who are Hearing Impaired**

- Check registration time and date on the Kwantlen Polytechnic University internet home page or request the information from the Disability Advisor
- Pay a registration deposit in order to register using the registration system
- Follow the directions for on-line registration or make an appointment with a Disability Advisor on your registration date and time for assistance.

### 5. **Course Accommodations**

- Note-taker (if applicable)
- Preferential Seating
- Instructor Forms for Accommodation