

**Minutes of the
FQS Faculty Council Meeting
Friday, December 4, 2009
Surrey, G1205A**

Attendance: Douglas Baker
Sean Conway
Fraser Crinklaw
Geoff Dean
Melody Geddert
Sarah Hickinbottom
Lorraine Irvine

Ross Laird
Elly Morgan
Joel Murray
Jas Parmar
Anthea Pasin
Peter Robbins

Kim Rose
Wendy Royal
Nicola Soles
Newton Wainman
Danny Wrench
Trina Ojo (recorder)

Regrets: David Atkinson
Christina Pikios

Ann Talbot

Barb Thomas-Bruzzese

4. Opening of the Meeting

- The Dean opened the meeting at 1:05 pm.

5. Confirmation of Agenda

- The agenda was confirmed with the addition of Reports from Senate as new #10, and new standing agenda item.

6. Approval of Minutes

- Minutes of October 2, 2009:

Motion: That the minutes of October 2, 2009 be adopted without change (Douglas/Kim). Motion carried.

- Minutes of November 6, 2009:

- o Change "insignificant" to "minor" in item #3.

Motion: That the minutes of November 6, 2009 be adopted without further change (Douglas/Kim). Motion carried.

7. Chair's Report

- The Dean introduced Peter Robbins as the newly elected Chair of Council. He further commented that we should add a Dean's Report as a standing agenda item as the Dean is no longer acting as the Chair.
- Peter Robbins introduced himself to Council and continued to chair the meeting.

8. FC Standing Committee on Academic Planning & Priorities Report

- Robin Russell reported that there has been one meeting of the FQS AP&P Committee, at which she was made Chair.
- This meeting looked at a way of taking information that we have about our students and creating a picture to feed this information to the Senate Committee on Academic Planning & Priorities showing who our students are and advising on which areas at Kwantlen these students are intending to draw upon. We are the Faculty that handles non-traditional students, which the President mentions periodically as a population the University needs to draw from.
- A document will be circulated to Council and to Senate, which shows where students are coming from. In 2006/07 Kwantlen had over 50% of their intake from BC high schools from the population of students who have no GPA to report as they are missing subjects. Robin, a member of the Senate committee, told that committee these stats. The President was in the room, heard the information she presented, and appreciated that it came from provincial data. It is good, solid information about who we are, and Robin is hoping to personalize the picture of who our Faculty is. We built off the mission and mandate document to start this discussion.
- Geoff Dean will connect with this committee to provide some further information.
- Wendy has a quote from someone named Baxter that says that BC is experiencing a shortage of workers and will need to target non-traditional learners to fill this shortage. This is our cohort.
- Douglas stated that this information will reinforce/support our budget requests and efforts.

9. FC Standing Committee on Assessment

- This committee is not established yet. The Nominations & Governance Committee will update on this item.
- The Testing & Assessment people can provide input to this committee. Jas and Anthea are willing to serve on the committee.
- A call for volunteers to form the mandate of the Assessment Committee was held. Jas and Anthea are willing to assist with this process.

Motion: Faculty Council charges the Nominations & Governance Committee to put out a call for membership of the Committee on Assessment (Newton/Joel). Motion carried.

10. FC Standing Committee on Communications

- This committee is in the same situation as the Committee on Assessment.
- The question was asked as to whether the ACP Road Show would be part of this committee's mandate. It is a possibility.
- A large part of this committee's work would include looking at communications internal to Kwantlen.

Motion: Faculty Council charges the Nominations & Governance Committee to put out a call for membership of the Committee on Communications (Wendy/Newton). Motion carried.

11. FC Standing Committee on Curriculum

- Jas reported that the Committee on Curriculum met this morning. They approved a new course from ACP called ABEE 0093, Provincial Level English for Ecology and Sustainability. This will be forwarded to Senate for approval.
- ENGQ 1099R is a proposal to assist students struggling with ENGQ 1099. ACP wants to do an assessment for students failing ENGQ 1099 and offer tutor support to students who do get placed back in the course. The proposal for this course plan was passed through S2C2 this week.
- Wendy Royal agreed to become a member of this committee as she is a member of S2C2.
- Future reports will continue to be in the form of an informational update.

12. FC Standing Committee on Nominations & Governance

- The Chair of the Nominations & Governance Committee is Kim Rose her report included the following items.
- Danny Wench, Tanya Boboricken and Helen Mendes have responded to a call for volunteers for the Academic Planning & Priorities Committee.
- Terry Berg is the new CQS representative to Social Sciences.
- Only one student name came forward in response to the call for nominations for student representatives to Council. Josie Thom will be contacted to see if she is willing to accept the nomination. A second call will be made and reported on at the next Council meeting.
- Sarah Hickinbottom has resigned from the Sub-committee on Curriculum. Diane Walsh has agreed to be considered to replace her. Alexa Karapanos's name was also put forward. The Nominations & Governance Committee will follow up with Diane and Alexa to confirm that they are still interested. Sarah will send details of the commitment involved.
- The results of the Chair/Vice Chair elections for Council were reviewed: Peter Robbins was elected as Chair and Wendy Royal as Vice Chair.
- Angela Moore has resigned as the professional staff representative to Council. A new election will be conducted.
- Newton Wainman will need to be replaced on the Nominations & Governance Committee and as the ACP representative on the Committee on Curriculum. Danny Wrench was nominated for the Nominations & Governance Committee, and it was recommended the new person on the Committee on Curriculum come from the Math/Science area of ACP. Nominations & Governance will follow up on this item.

- A discussion took place with respect to non teaching staff representation on Faculty as a Whole. The Secretariat of Senate will be apprised of the motion that was passed with respect to the IA representation on Faculty as a Whole.

13. Senator Reports

- The Mission and Mandate went before Senate at its last meeting and was passed. The vote wasn't unanimous as some were commenting on the language.
- The motion to approve the new Faculty on Library & Student Engagement was defeated. There was a lot of discussion about the proposal. The vote was 16 to 12 against.
- A letter was sent to Senate and the KFA, etc., by Scott Nichol as Chair of the Board of Governors. The implication of this letter is that if Senate so chooses, and votes to do so, they can make policies that override the KFA collective agreement. According to the letter, it would seem to be a natural consequence of the movement from the BC Colleges Act to the University Act. The reason it is brought to Council is because, as a Faculty, we are concerned about our position in the University.
- The question of how taskforces are created has not yet been followed up on at Senate.

14. Dean's Report

- The CQS Faculty Bylaws have been submitted to Senate, but no news has been received yet.
- The name change for CQS to Faculty of University Access and Transition will be going to the Senate Governance Committee shortly.
- A report was given by the Director of Development Education Branch of the Ministry, which Douglas will make available if desired.

15. Items for Discussion

- 15.1 Mission and Mandate – Ross spoke to this as he was one of the crafters of this document. The process took over a year, writing a document reflecting the institution at large. The final document is approximately the 25th draft. It was fun to do, an interesting process, with a wide range of views represented in the 23 person creation committee. One of the tensions there was between the traditional university identity and the college identity. We have a very diverse institution and this document represents the historical purpose of qualifying students very well. The President's favorite phrase was "on access and excellence".
- 15.2 Student Representatives to Council – Elly will check with one student for interest and report to the Nominations & Governance Committee. A second call will be sent out by the end of next week.
- 15.3 Recognition of Newton Wainman – Joel expressed the thanks of Council for Newton and all that he has done for his Department and Qualifying Studies in his many years with Kwantlen.

16. Adjournment: Adjourned at 2:58 pm.