

APPENDIX B

BCGEU Positions and Respective Pay Levels Resulting from Joint Job Evaluation

Information provided below is as of February 12, 2010 and is subject to updating

| |
|---|
| Pay Grade 1 |
| Technology Assistant Student Records Imaging Assistant |
| Pay Grade 2 |
| Examinations Clerk Logistical Services Mailroom |
| Pay Grade 3 |
| Administrative Support Assistant – Applied Design Administrative Support Assistant – Job Placement Campus Clerk Typist – Sciences & Mathematics Clerk Typist – Trades & Technology Clerk Typist – Career Services Clerk Typist, Marketing & Communications* Student Records Assistant Switchboard Receptionist Facilities Helper* |
| Pay Grade 4 |
| Administrative Support Assistant – Qualifying Studies Advising Assistant, Faculty of Social Sciences Bookstore Sales Associate Community & Health Studies Assistant Counseling & Advising Assistant Faculty Review Assistant |
| Pay Grade 5 |
| Assistant Administrative Program Assistant – Trades & Technology Administrative Assistant, Room Bookings* Assistant, Professional Studies – Community & Health Studies Customer Support Assistant – Purchasing Documentation Technician – Library Facilities Assistant |

| |
|--|
| <p>Financial Awards Program Assistant Library Technician Print Shop Production Assistant Program Assistant- Metal Fabrication Secretary- Community and Health Studies* Secretary – Office of the Dean, Science & Mathematics Secretary – Library Resources Secretary - Social Sciences* Secretary- Records Assistant Senior Records Assistant Supply Coordinator – Printing Testing Administrator</p> |
| <p>Pay Grade 6</p> |
| <p>Accounts Payable Clerk Administrative Assistant – Office of Research & Scholarship Administrative Assistant, IAP* Admissions Assistant Audiovisual/Circulation Assistant Audiovisual/Circulation Technician Circulation Technician Facilities Design Assistant Fund Raising Assistant Graduation Officer Human Resources Support Assistant Inter-Library Loan Technician International Admissions Assistant International Admissions Recruiter International Programs Coordinator Learning Management Center Assistant Network Print Specialist Public Information Assistant Recreation Programmer* Senior Assessment & Testing Administrator Student Services Specialist Serials Technician Technical Services Assistant II Warehousing Coordinator – Bookstore</p> |
| <p>Pay Grade 7</p> |
| <p>Administrative Assistant – Facilities Administrative Assistant to Program Review Facilitators* Agent Support Coordinator Associate Deans Assistant – Business Assistant to Directors, Student Services Bookstore Accounting Clerk</p> |

Co-op Office Coordinator
Coordinator- Recreation and Campus Life
Course & Scheduling Officer
Dean's Assistant – Business
Dean's Assistant- Community and Health Studies*
Dean's Assistant – Humanities
Dean's Assistant – International Programs
Dean's Assistant, College of Qualifying Studies
Dean's Assistant, Faculty of Social Sciences
Disability Assistant
Facilities Support Generalist

Pay Grade 8

Administrative Assistant – Trades & Technology
Administrative Assistant – Qualifying Studies & ABE
Administrative Assistant- School of Horticulture
Audiovisual Technician
Bookstore Support Assistant
Buyer
Campus Admissions Supervisor
Cataloguing Technician
Credential Evaluation Officer
International Admissions Recruiter
International Mobility Coordinator
Library Supervisor
School Liaison Officer
Senior Accounts Receivable
Technical Services Supervisor

Pay Grade 9

Administrative Assistant to the Office of the Dean – Applied Design
Administrative Assistant- APPD
Administrative Assistant, Budget and Research
Administrative Assistant – Social Sciences
Administrative Assistant – Student Transitions
Copyright/Custom Publications Coordinator
E-Communications Coordinator
Enrolment Reporting Assistant
IET Assistant
International Education Assistant
Learning Centre Assistant
Maintenance Coordinator
Program Assistant – Appliance Servicing
Program Assistant – FYE

Program Assistant – Music
Recreation Coordinator
School Community Liaison Coordinator
Senior Accounts Payable Systems Officer
Senior Payroll Officer
Testing Coordinator

Pay Grade 10

Administrative Assistant to Campus Deans
Athletics Coordinator
Autoparts Resource Technician
Bookstore General Merchandise Buyer
Book Department Coordinator
Bookstore Retail Supervisor
Computer Based Training Developer
Disability Advisor
Educational Advisor
Financial Awards Advisor
First Nations Education Coordinator
International Education Advisor
Scholarship & Awards Coordinator

Pay Grade 11

Accounts Receivable Supervisor
Administrative Assistant – Applied Design
Administrative Assistant- Science
Administrative Coordinator – Community & Health Studies
Administrative Assistant – University Secretariat
Assessment & Testing Advisor
Communications Coordinator
Coordinator, Student Financial Assistance
Coordinator, Student Appraisals
Degree Advisor
Degree Advisor – Bachelor of Arts, Social Sciences
Facilities Supervisor
Fine Arts Lab Technician
Horticultural Technician
New Students Events Coordinator
Program Assistant – Interior Design
Program Assistant – Journalism
Program Assistant – GDMA
Program Assistant – IDDS/PR
Program Assistant – Journalism
Program Assistant – Ferrier Training
Program Advisor – SPARK
Simulation Technician

| |
|--|
| Telecommunications Specialist |
| Pay Grade 12 |
| Administrative Assistant – School of Business Administrative Assistant - VP/CFO, Administration & Student Administrative Coordinator – Qualifying Studies Administrative Coordinator – Office of the Surrey Campus Dean Administrative Coordinator – Social Sciences Program Assistant – Drafting Instructional Associate – Construction Instructional Associate – Learning Centre Instructional Associate – Auto Service Technician Instructional Associate – MILL International Student Affairs Coordinator Lab Technician – Biology Lab Technician – Chemistry Lab Technician – Physics Marketing & Communication Coordinator Network Specialist Payroll Services Supervisor Research Assistant Senior Buyer School of Business Advising Coordinator System Operator System Support Technologist Vocational Program Assistant Web Designer |
| Pay Grade 13 |
| Admissions & Enrolment Services Coordinator Admissions Coordinator Clinical Placement Assistant Coordinator, Educational Advising Credential Evaluation Coordinator Enrolment Coordinator Instructional Associate – Job Placement Instructional Associate – Fine Arts Instructional Associate – Landscape Operations Instructional Associate – Turf & Mechanic Instructional Associate – Production Lab Instructor – Environmental Protection Technology Lab Instructor – Biology Lab Instructor - Chemistry Lab Instructor – Physics Lab Instructor – Biology Maintenance Tradesperson |

| |
|---|
| Office Coordinator, Facilities Services Program Review Coordinator Psychology Lab Instructor Records Management Coordinator Supervisor, Reprographic Services |
| Pay Grade 14 |
| Accounting Analyst Instructional Associate, APPD Coordinator, Desktop Hardware Services Desktop Management Solution Analyst Facilities Interior Designer Instructional & Media Associate International Education Coordinator Laboratory Supervisor, Horticulture & Equine Library Resources Technician Senior Telecommunications Specialist Systems Support Technology Supervisor Systems Support Supervisor Vocational Instructional Associate |

| |
|---|
| Pay Grade 15 |
| Greenhouse Research Coordinator Facilities Architectural Technologist Facilities Technologist Laboratory & Research Coordinator – Institute for Sustainable Horticulture Research Analyst SPARK Program Coordinator Web Coordinator |
| Pay Grade 16 |
| |
| Pay Grade 44 |
| Clinical Placement Facilitator Network Administrator Programmer Analyst |
| Pay Grade 45 |
| Web Administrator |
| Pay Grade 46 |
| Database Administrator Project Leader Senior Network Analyst |
| Pay Grade 53 |
| Laboratory Instructor - Nursing |