

## **Active Threat on Campus – What To Do**

### **Campus Security and Safety**

Kwantlen's Security and Facilities personnel along with the RCMP provide response to crisis situations on campus. Your personal preparation will assist in keeping you safer.

Although, relatively rare, extreme threat situations such as shootings on campus are difficult to predict and virtually impossible to defend against. An instinct for self-preservation is the motivating factor for those threatened in such incidents. The following is intended to help prepare you as to how you can respond during an active threat incident on campus. Having a plan in mind will help you to remain calm and focused.

#### **Advance Preparation:**

Familiarize yourself with the layout of buildings you frequent including locations of emergency exits and emergency phones. Review the instructions that follow in case of an emergency situation. Program emergency contact numbers into your cell phone. Report suspicious activity or persons to Campus Security.

#### **Instructions for Occupants:**

##### **Call 911**

If you identify a threatening situation on campus involving a gun or other weapon contact the Police using **911**. **Do not hang up until instructed to do so.** Do not assume that someone else has already phoned the Police. Provide details such as location, description of suspect and weapons.

##### **After calling 911 - Call Campus Security**

Cloverdale	<b>(604) 598 - 6076</b>
Langley	<b>(604) 599 - 3276</b>
Newton	<b>(604) 599 - 2976</b>
Richmond	<b>(604) 599 - 2676</b>
Surrey	<b>(604) 599 - 2076</b>

##### **Evacuate or Seek Refuge**

Do not engage the person(s) involved. If you can, evacuate quickly, seeking refuge as far away as possible. Warn others to do the same. If you cannot evacuate, seek refuge in the nearest room.

##### **Barricade and Squat Down**

Close and lock the door if you can. Barricade the door with furniture or heavy objects. Stay away from windows. Cover windows if possible and shut off the lights. Keep quiet. Silence cell phones.

**Stay Put**

**Do not** exit your refuge point until directed to do so by the police. Police will neutralize the threat and conduct a systematic evacuation of all areas on campus, clearing each and every room.

**Move Quickly During Police-led Evacuation**

When directed to evacuate, move quickly. Raise your hands above your head so police know you are not a threat. Move as far away from the buildings as possible. Do not interfere with police operations.

**Keep Roadway Clear**

Emergency response vehicles need clear roadways. Avoid adding your car to the congestion.

**Watch for Information**

When it is safe and practical, Kwantlen Administration will communicate with employees and students. Information will be distributed via e-mail, text message and the website [www.kwantlen.ca](http://www.kwantlen.ca), media statements and in some cases in person and via phone.

**Avoid Making Comments to the Media**

Refer all Kwantlen related media questions and requests to the Director of Marketing & Communications. It is recommended that you avoid making statements to the media as this may further confuse the situation.