

AUDIOVISUAL SERVICES

Audiovisual Services is responsible for the development, maintenance, and circulation of the Library's video/DVD collection. The video/DVD collection has been developed in accordance with the Library's established collection development policies and with adherence to Canadian copyright law and Kwantlen Polytechnic University [Policy C.19 Copyright Compliance](#). Audiovisual Services is also responsible for providing inter-library loan services of videos/DVDs through the established provincial network The Media Exchange Cooperative.

Audiovisual Services is responsible for the acquisition, maintenance, and circulation of equipment for the viewing and playback of non-print materials by Kwantlen Polytechnic University employees and students. Audiovisual Services works with IET to acquire and maintain a circulating collection of computer equipment such as laptops, data projectors, and computers on wheels and is responsible for circulating this equipment. Audiovisual Services also maintains and loans specialized equipment for use by students with disabilities. Training of users in the basic operation of equipment is handled in Audiovisual Services.

A Smart Card is required to borrow videos/DVDs and equipment.

Audiovisual Services is responsible for the operation of the Preview areas in each campus library which provide in-library access to AV equipment such as TV/VCR/DVD and cassette players.

Audiovisual Services is responsible for initial troubleshooting of the Library Teaching Labs.