

**Attendance:** Coren, Arthur  
Conway, Sean  
Dean, Geoff  
Geddert, Melody  
Hickinbottom, Sarah  
Laird, Ross

Morgan, Elly  
Murray, Joel  
Ojo, Trina  
Parmar, Jas  
Pasin, Anthea  
Rose, Kim

Royal, Wendy (Acting Chair)  
Russell, Robin  
Soles, Nicola  
Talbot, Ann  
Thomas-Bruzzese, Barb  
Wrench, Danny

**Regrets:** Atkinson, David  
Irvine, Lorraine

Pikios, Christina  
Robbins, Peter

Thom, Josie

**1. Opening of the Meeting**

- The Chair called the meeting to order at 12:40 pm.

**2. Confirmation of Agenda**

- The agenda was confirmed with the addition of a follow-up to the Faculty PD Committee discussion of the Mar 30, 2010 meeting as item 12.3.

**3. Approval of Minutes**

**Motion:** That the minutes of March 30, 2010 be adopted with one spelling correction (Jas/Robin) carried unanimously.

**4. Chair's Report**

- Wendy reported that as per the second motion at item 12.3 of the March 30, 2010 meeting, a memo was sent to the President's Office requesting that Arthur Coren be made a member of the ACA Dean's Search Advisory Committee, however this request was declined and Rob Adamoski is the dean appointed to this committee.
- There are three members of Council whose terms are expiring at the end of August. Kim will expand on this in the N&G report.
- All faculty are encouraged to attend convocation. A list of graduating students is available on the web. The students need often to be encouraged to attend. It is too late for the June convocation but the next convocation will take place October 7, 2010.
- Discussion on Rank and Advancement continues to be important for our faculty to be informed and decide what type of model is appropriate for us, if any. Joel stated that the Senate task force has not yet been populated, so it may be some time before any information comes to us from there. Arthur reminded everyone that the collective agreement is silent on issues of rank and advancement and that it is essential that this Faculty discuss the issue to be informed. It is, however, too early for Council to discuss this in detail.

**5. Dean's Report**

- Arthur Coren stated that he is still delighted to be part of the Faculty. It is a somewhat quiet time at the University at the moment, however he was able to report the following information from a recently convened a Deans' retreat
  - o the transition to the Acting VP Academic, John McKendry is ongoing
  - o at the meeting Arthur heard a strong endorsement of our efforts to develop the education degree option
  - o there was brief mention that there may be a 5% cutback for the next fiscal year.
- Collective bargaining between the University and the KFA met on issues of protocol though no protocol has yet been agreed upon. There was an email sent out by the VP Academic to the University community about this today.

- Arthur also encourages everyone to attend convocation.
- Congratulations were given to Dr. Wendy Royal, who convocated yesterday at UBC where she received her Ph.D.

**6. FC Standing Committee on Academic Planning & Priorities**

No Report

**7. FC Standing Committee on Assessment**

- Ann reported that the Committee met on April 28<sup>th</sup>, created a mandate and established two priorities, as well as sub committees to support both priorities.
- The next meeting of this committee will be held on June 7<sup>th</sup>.
- They will be working with the FC Standing Committee on Communication in order to avoid duplication of efforts as well as liaising with other committees at the University (i.e., the English Working Group).
- They are inviting someone from English and from the Registrar's Office to be on the committee as well. Danny has agreed to be a link to the English Working Group.
- Perhaps the Senate needs a similar committee for the university as a Whole.

**Motion:** that Faculty Council endorses the mission and mandate of the Faculty Council Standing Committee on Assessment and Testing to ensure that students entering Academic and Career Advancement Programs are efficiently and effectively assessed and appropriately placed (Ann/Robin) carried unanimously.

**Amendment to Motion:** To change the wording of the motion to include other areas of the university served by this Faculty. This will now read as "that Faculty Council endorses the mission and mandate of the Faculty Council Standing Committee on Assessment and Testing to ensure that students entering Academic and Career Advancement Programs *and other areas of the University served by this Faculty* are efficiently and effectively assessed and appropriately placed" (Arthur/Barb) carried unanimously.

**Motion:** That Faculty Council endorses the two priorities of the Faculty Council Standing Committee on Assessment and Testing as communications and the development of a proposal for a new testing centre (Ann/Jas) carried unanimously.

**8. FC Standing Committee on Communications**

- Geoff reported that the Committee has met and is working on a mandate. Janet Webster, a member of this committee is working with the Assessment Committee on their needs to improve the website.
- They are also looking at ways that we communicate externally as well as internally.

**9. FC Standing Committee on Curriculum**

- Have met twice since the last meeting. Have approved some course outlines for Educational Counselling courses as well as sent two back to the Department for revision.
- The Department of Learning Communities has also been looking at developing a BA Minor in Educational Studies in addition to the BA Minor in Educational Counselling. In January the Committee had decided to hold off on this as we moved forward toward developing a Bachelor in Educational Studies. At this time the BED will not be the first step so the Curriculum Committee has re-endorsed the concept for the BA Minor in Educational Studies.
- It was determined that a list of courses going forward to Senate for approval will be included with the agenda sent out to Council and that this will continue for future meetings.

**10. FC Standing Committee on Nominations & Governance**

- 10.1 Nomination Process – Joel spoke with respect to the nomination process document that was distributed to Council. This is being developed for all nominations that are to be handled through this committee. It was agreed to add the call for regular term positions for Council to this document and send the document out ahead of the next Council meeting for discussion and ratification.
- 10.2 Nominations for Expiring Terms on Faculty Council – Kim stated that three Council positions are expiring in September – Kim Rose from APPD and Christina Pikios and Ann Talbot from ELST. Nominations for representatives are requested from these two areas. The two student positions

are also expiring and it is the recommendation of the Nominations and Governance Committee that these students continue for another term, due to their late arrival at Council.

**Motion:** That Faculty Council offer the student representatives to Council the opportunity to remain on Council for an additional year, given that they joined the committee quite late (Kim/Nicola) carried unanimously.

#### **11. Senator Reports**

- Geoff stated that the next Senate meeting will take place on May 31<sup>st</sup> at the Richmond campus.
- At the last meeting the pilot matrix project for three hour courses was expanded to include areas that have courses for students who are impacted by the new matrix, including ACA.
- Senate has allowed the non-voting representative from the Library to continue on Senate.
- The ACA Bylaws were approved.
- Joel reported that the proposed Senate Standing Committee on Educational Technology was sent back to Governance for further discussion.

#### **12. Items for Discussion**

- 12.1 The Dean's Search Advisory Committee Update – The Committee has taken an initial look at a number of candidates, many of whom are interesting. The posting is still open. There will be a meeting in two weeks with a narrower list as well as any new names that have come up. The committee members felt that the concerns and questions they were raising at the table were heard and that the search company now has a better understanding of what we do in our Faculty. Confidentiality is an important issue that is not always properly observed. Art pointed out that the process is not confidential but that the names of the prospective candidates are. Interviews were set for mid June. There is no requirement for the committee to send a specific number of names forward if they do not feel there is an appropriate candidate; however, any names that are put forward are considered recommendations to the President, who will be the person making the decision.
- 12.2 Follow up to Faculty PD Committee – Barb has reviewed the collective agreement and Learning Communities is mentioned in the agreement as being a department within our Faculty so it is okay for them to have a representative on the ACA Faculty PD Committee. Sarah has advised that LCOM does not currently have a representative to send to the committee, but this may change in the fall.
- 12.3 Arthur thanked Anthea for her work on Council as she will be on maternity leave prior to when we reconvene in August.

**13. Motion to Adjourn:** (Geoff) 1:55 pm.