

Attendance:	Asano, Lisbeth Begalka, Aimee Bell, Daniel Brown, Margot Crinklaw, Fraser Crowe, Christine Geddert, Melody Haggith, Kathleen	McLellan, Ann-Marie Parmar, Jas Poirier, Bryn Rose, Kim Robbins, Peter Royal, Wendy Schoenberger, Sherry Talbot, Ann	Thomas-Bruzzese, Barb Zmudzka-Bajerski, Margaret Murray, Joel, <i>Chair</i> McGoff Dean, Colleen, <i>Vice-Chair</i> Ojo, Trina, <i>Recorder</i>
Regrets:	Haq, Aysha Hemsworth, Lesley Hickinbottom, Sarah	Jones, Darren Morgan, Elly Pikios, Christina	Wrench, Danny

1. Opening of the Meeting

- The Chair called the meeting to order at 10:35 a.m.

2. Confirmation of Agenda

Motion: That the agenda be approved as presented (KR/MG) Carried.

3. Approval of Minutes

Motion: That the minutes of the Sep. 9, 2011 Faculty Council meeting be adopted with corrections (PR/WR) Carried.

- 3.1** Christina Pikios has been nominated to Senate Sub-Committee on Budget (SSCB), to be confirmed at Senate in November.

4. Chair's Report

As the Chair was elected shortly before the meeting, no Chair's Report was presented.

5. Dean's Report

Faculty Update

- *Faculty as a Whole* – A feedback survey on the ACA Values, Mission and Vision is currently being conducted. Another survey will take place shortly afterwards, based on a comparison of the August survey.
- *ACA Scholars Present* – Oct 21st. Encouraged to RSVP for the luncheon if attending. Attendance at the event has now been opened to the rest of the University.
- *APPD Coca Cola Funding* – APPD has been successful in securing \$1,000 and product for their Evening to Remember.

5.1 2012 – 2013 Budget

- Christine reported on the budget process and presented three budget requests from ELST.

Motion: That Faculty Council confirm that the budget ask for the initiative to develop an International Teachers English Program aligns with the academic priorities of the Faculty (CC/CMD) Carried.

Motion: That Faculty Council confirm that the Budget ask to collaborate with EDST in designing and delivering a program for all international students aligns with the academic priorities of the Faculty (CC/CMD) Carried, 1 opposed: Ann Talbot, 1 abstained.

Motion: That the Languages Canada membership and accreditation fee for the ELST program be moved to the ELST budget (PR/MB) Carried.

- Barb requested that the document presented at the meeting be emailed to AP&P for information purposes.
- The budget is to be submitted on October 31st and presented to senior leadership on November 7th.

6. FC Standing Committee on Academic Planning & Priorities

- The report from the Committee was submitted and items highlighted.

Action Item: Chair to invite Geoff Dean to present his findings on FTEs to the next Council meeting.

7. FC Standing Committee on Assessment

- The report from the Committee was distributed and items highlighted.
- Danny is heading the KETP Chart Committee.

Action Item: Trina to send the KETP report/chart to Council.

8. FC Standing Committee on Communications

- Jas Parmar provided a verbal report from the Committee:
 - o The Committee discussed and approved a motion for the next Council meeting which will change bylaws around membership of this committee.
 - o Kwantlen has until March 2012 to switch to the new brand so the Committee will provide oversight and coordination for all departments. They are currently in the process of pulling together a marketing material inventory. Once established, each department will have an opportunity to sit down with Marketing to determine steps for moving forward and support available. The Committee will need the support of the departments to make it happen. There is an opportunity to review materials to determine intent, audience and need.
 - o Discussed recruitment and inviting Craig Brown to speak to the Committee about this.
 - o A PowerPoint was presented at Faculty as a Whole. Once complete it will be taken out to Kwantlen to build connections, raise awareness, and recruit. Good feedback from the meeting. PowerPoint may not be the way to move forward.
 - o Nov 24th information fair (ULink) – the Committee will be coordinating ACA's participation at that event. We've been encouraged to have alumni there to speak to our programs.

9. FC Standing Committee on Curriculum

- The Committee met on Oct 7th. One motion that Associate Dean chair the Committee was passed. The Committee's processes and mandate were also discussed.

10. FC Standing Committee on Nominations & Governance

- Election of Chair/Co-Chair process completed. Kim thanked the nominees for standing.
- Bylaw changes were all approved at Faculty as a Whole.
- Council has a new student representative, Daniel Bell.
- The Senate Academic Planning & Priorities (SSCAPP) representative is Christine Crowe. Christina Pikiros will most likely be on the SSCB.
- Colleen is the new representative to the Social Sciences Faculty.
- The N&G Committee will be reviewing the ACA Bylaws for the April 2012 Faculty as a Whole meeting.

11. Reports from Senate

- Discussions at Senate include the Social Sciences and Humanities amalgamation and extension of the variance approved for the APPD credentials, which is to be discussed at S2C2.

12. Additional Items for Discussion

Christine mentioned that program review has not traditionally been part of Council meetings. ELST and APPD have undergone program reviews and there is an ABE self-study underway. Program review updates would likely be helpful to have on the agenda as a standing item as they potentially affect the academic plan of the Faculty. Program review is on the mandate of AP&P so Program Review updates will be included as part of the AP&P report to Council.

- As program reviews have been completed for APPD and ELST within the last year, it was decided that these reviews should also be reported to Council.

Motion: That Program Review presentations from APPD and ELST be included on the next two Faculty Council agendas to bring Council up to date on program review activities (BTB/MG) Carried.

13. Motion to Adjourn: (JP) 11:10 a.m.